

VA, Italia

HUNTERDON COUNTY
EDUCATIONAL SERVICES COMMISSION
Board of Directors Meeting
October 2, 2012
MINUTES

A regular meeting of the Hunterdon County Educational Services Commission Board of Directors was held in the Adult Literacy Building (Rm 205), 215 Route 31, Flemington, New Jersey on Tuesday, September 4, 2012.

I. OPEN PUBLIC MEETING STATEMENT

The meeting was officially advertised in the Hunterdon County Democrat, The Courier News and with the County Clerk.

II. ROLL CALL

BOARD MEMBERS

William Moebus (HOLLAND), Vice President

Teresa Kane (MILFORD)

William Martin (DEL-VAL REG)

John Dupuis (W AMWELL)

Linda Adams (ALEXANDRIA)

Kim Metz (HUNTERDON POLYTECH) @ 4:23 pm

David Livingston (READINGTON)

Tom Bruhl (DELAWARE) @ 4:23 pm

ADMINISTRATION / STAFF PRESENT

Dennis Cox (SUPERINTENDENT)

Andrea Romano (SCHOOL DIRECTOR)

Corinne Steinmetz (SCHOOL BUS ADMIN)

Pam Mills (DIRECTOR OF SCHOOL SERVICES)

III. CALL TO ORDER

At 4:15 pm in the Adult Literacy Building, 215 Route 31 Flemington, New Jersey, Board Vice President William Moebus called the meeting to order.

Quorum was not met. Committee meetings were discussed until quorum is met

COMMITTEE MEETINGS

- A Building and Grounds Committee, 9/17/12 presented by David Livingston
- B Programs and Services Committee, 9/17/12 presented by David Livingston
- C Public Relations Committee, did not meet
- D Policy Committee, did not meet
- E Personnel Committee, 9/24/12 presented by Teresa Kane
- F Finance Committee, 9/24/12 presented by Teresa Kane
- G Executive Committee, 9/24/12 presented by William Moebus

4:23 pm - Kim Metz and Tom Bruhl arrive - Quorum is met

IV CITIZENS ADDRESS THE BOARD OF DIRECTORS - NONE

V. APPROVAL OF MINUTES

Tom Bruhl moved, seconded by Linda Adams to:

- A approve the minutes of the August 7, 2012 Representative Assembly/Board of Directors meeting, respectfully submitted by the Board Secretary
- B approve the minutes of the September 4, 2012 Representative Assembly/Board of Directors meeting, respectfully submitted by the Board Secretary

MOTIONS APPROVED UNANIMOUSLY

VI FINANCIAL REPORTS

William Martin moved, seconded by Tom Lewis to:

- A approve the line item transfers and budget appropriations for the month of September 2012

- B approve the June 2012 Board Secretary Reports - unaudited
- C approve the August 2012 Board Secretary Reports - unaudited
- D approve the September 2012 Board Secretary Reports - unaudited

MOTIONS APPROVED UNANIMOUSLY

VII LIST OF BILLS

A David Livingston moved, seconded by Tom Lewis to approve the following list of bills:

- | | | |
|---|-----------------------|----------------|
| 1 | September 30, 2012 | Handchecks |
| 2 | October 2, 2012 | List of Bills |
| 3 | September 15, 2012 | Consultant Pay |
| 4 | September 2012 | Payroll |
| 5 | October 2, 2012 ADDED | List of Bills |

MOTIONS APPROVED UNANIMOUSLY

VIII CORRESPONDENCE

- A Purchasing Cooperative award announcement of Technology Installation and Integration Services #TEC-07-RFP
- B NJSBA 2012 Board member of the Year Award - Nomination of Charles T. Miller
- C 2012-13 Committee Meeting schedule - updated

IX COMMITTEE MEETINGS		<u>Next Mtg.</u>	<u>Next Mtg.</u>	<u>Location</u>
		<u>Date</u>	<u>Time</u>	
A	Building and Grounds Committee	10/15/2012	3:30 PM	Tewksbury
B	Programs and Services Committee	10/15/2012	4:30 PM	Tewksbury
C	Public Relations Committee	10/18/2012	3:00 PM	Flemington
D	Policy Committee	10/18/2012	4:00 PM	Flemington
E	Personnel Committee	10/30/2012	3:00 PM	Flemington
F	Finance Committee	10/30/2012	4:00 PM	Flemington
G	Executive Committee	10/30/2012	5:00 PM	Flemington

X SUPERINTENDENT'S REPORT

A RATIFICATION

William Martin moved, seconded by Linda Adams to ratify the following action items approved by the Executive Committee members on Tuesday, September 4, 2012:

- 1 William Moebus moved, seconded by Charles Miller to approve NJSBA for Superintendent Search program in the amount of \$6,500.00.
- 2 Motion moved by William Moebus, seconded by Tom Bruhl to approve items VI A and VII to:
 - VI FINANCIAL REPORTS**
 - A approve the line item transfers and budget appropriations for the month of August 2012
 - VII LIST OF BILLS**
 - A approve the following list of bills:

1	July 1, 2012	Handchecks
2	September 4, 2012	List of Bills
3	August 15, 2012	Consultant Pay
4	August 2012	Payroll
5	August 2012	Handchecks
6	September 4, 2012	List of Bills - ADDED
- 3 William Moebus moved, seconded by Thomas Bruhl to approve XA, XB, XC, XD, XE, XF, XG and XH to:

A ADMINISTRATION

- 1 authorize administration to apply for Lighting Initiative and funding opportunities offered through New Jersey Clean Energy Program for replacement and/or retrofit of lighting fixtures

B TECHNOLOGY

- 1 approve insurance renewal with Axis Insurance Company for Miscellaneous Professional Liability in the amount of \$4,535.46 for the period of August 31, 2012 through August 31, 2013

C TRANSPORTATION

- 1 increase Glen Gardner Transportation Budget for Contracted Services in amount of \$150,000.00
- 2 approve Special Education Transportation Routes, as follows:

NEW CONTRACTS

Route #	Destination	Contractor	Per Annum	Aide
1300	Midland School	Joy Transport	\$255.00	\$45.00
1302	Lakeview School	Joy Transport	\$260.00	\$50.00
1303	Montgomery Academy	Leh's Transportation	\$157.00	
1306	Eden Institute	Leh's Transportation	\$189.00	
1307	Old Turnpike School	First Student	\$97.00	
1308	UMDNJ	Leh's Transportation	\$178.00	
1310	Princeton Child Devel.	Leh's Transportation	\$189.00	
1311	Newmark	Ralph Bus	\$199.00	
1312	Mercer Jr./Sr.	George Dapper, Inc.	\$189.10	\$45.90
1315	Titusville Academy	George Dapper, Inc.	\$195.00	
1316	HLC	DVR	\$211.65	
1317	Somerset VoTech	Kensington Bus	\$203.00	
1320	P.G. Chambers	ESC	\$196.50	\$60.00
ESC K	Union Twp. Ele	ESC	\$66.00	

RENEWAL CONTRACTS

Route #	Destination	Contractor	Per Annum	Aide
NP11077	Imm. Conception	ESC	\$37,980.00	
NP11078	Imm. Conception	ESC	\$37,980.00	
NP11079	Imm. Conception	ESC	\$34,020.00	

Route #	Destination	Contractor	Per Diem	Aide
0130R	Clinton Public	ESC	\$168.55	
0201A	Valley View	ESC	\$105.00	
0631R	Eden Institute	ESC	\$226.00	
1019R	ESC Tewksbury Academy	ESC	\$194.93	

RENEWAL CONTRACTS (continued)

Route #	Destination	Contractor	Per Diem	Aide
1212R	East Mountain Day	Snyder Bus	\$172.56	
1220R	Somerset Hills	Ralph Bus	\$146.72	
1223R	Hampton School	ESC	\$96.75	
ESC 1	Union Twp. Ele	ESC	\$175.25	
ESC 2	Union Twp. Ele	ESC	\$168.11	

QUOTED ROUTES

Route #	Destination	Contractor	Daily Rate	Aide
1318T	Lakeview School	Joy Transport	\$200.00	
1319T	Union Twp. Ele.	ESC	\$165.00	

ADJUSTMENT

Route #	Destination	Contractor	Daily Rate	Adj	Adj Amt
0210R	Clinton Public	ESC	\$165.42	-\$61.92	\$103.50
0237R	Spruce Run Ele.	ESC	\$163.50	-\$163.50	\$0.00

- 3 reduce Transportation Contract with North Hunterdon-Voorhees Regional High School by (\$24,380.43) to reflect cancellation of routes G-1 and G-2. Adjusted 2012-13 contract is in the amount of \$163,186.45.
- 4 provide transportation services to Sussex Cooperative Transportation for route SR-248 in the amount of \$2,204.01.
- 5 train Wolden Auguste as a Bus Driver, at a fee of \$300, effective August 15, 2012
- 6 lease School Buses and Vans to the following, at a daily rate of \$120/per vehicle per day, effective July 1, 2012 through June 30, 2013:

- Belleville BOE
- Byram Bus Line
- Bloomfield BOE

D SCHOOLS

- 1 adjust the adult lunch price to \$4.00 (increase of .25) to per meal to comply with Federal Nutrition Program Requirements.
- 2 contract with AHERA Consultants, Inc. in the amount of \$2,510.00 for an Asbestos Analysis Plan and an estimated cost for repair/removal for Tewksbury Academy.
- 3 accept \$250.00 donation from Hunterdon County Rug Artisans Guild for their use of our West Amwell facility during their 16th annual rug hooking camp
- 4 approve the following curriculum updates to be adopted by the HCESC:

- Grades 3, 4 and 5 Mathematics
- Grades 1 - 12 Social Studies
- Algebra 1
- Grades PK - 12 PE/Health
- Grades K - 12 Technology
- Grades K - 12 Visual and Performing Arts
- Grades 9 - 12 Language Arts

E COOPERATIVE PURCHASING

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

<u>MEMBER #</u>	<u>DISTRICT</u>
175	100 Legacy Academy Charter School

- 2 renew the gasoline, diesel fuel & #2 heating oil bid # 1011R1 - effective October 7, 2012 through October 6, 2013 with Allied Oil. All margins are to remain the same.

Gasoline	0.0548	
Diesel Fuel	Summer Blend .0548	Winter Blend .0748
#2 Heating Oil	0.0874	

- 3 award Reconditioned Athletic Uniforms & Equipment #137 to Anaconda Sports, effective September 5, 2012 through September 4, 2013.
- 4 Technology Installation & Integration Services #TEC-07-RFP effective September 5, 2012 through September 4, 2014 to the following vendors:

Computer Systems & Methods

Desktop Technician	\$95/hour
System Administrator	\$125/hour
Network Engineer	\$145/hour
Network Evaluation	\$155/hour

Dyntek

Desktop Technician	\$85/hour
System Administrator	\$125/hour
Network Engineer	\$150/hour
Network Evaluation	\$175/hour

NWN

Desktop Technician	\$90/hour
System Administrator	\$150/hour
Network Engineer	\$150/hour
Network Evaluation	\$150/hour

ePlus

Desktop Technician	\$50-\$75/hour
System Administrator	\$110-\$125/hour
Network Engineer	\$150-175/hour
Network Evaluation	\$175-\$200/hour

NOTE: Price increase of 3% for second year of contract.

Heavy Water

Desktop Technician	\$75/hour
System Administrator	\$125/hour
Network Engineer	\$175/hour
Network Evaluation	\$200/hour

Millennium

Desktop Technician	\$110/hour
System Administrator	\$130/hour
Network Engineer	\$155/hour
Network Evaluation	\$115/hour

TransTec

Desktop Technician	\$50/hour
System Administrator	\$85/hour
Network Engineer	\$150/hour
Network Evaluation	\$185/hour

F DEPARTMENT OF SCHOOL SERVICES

1 approve Non-Public Textbook Budget as follows:

<u>DISTRICT</u>	<u>FUNDING</u>	<u>ADMIN FEE</u>	<u>TOTAL</u>
Bedminster	\$ 8,243.00	\$ 494.58	\$ 8,737.58
Clinton Township	\$ 25,734.00	\$ 1,544.04	\$ 27,278.04
Franklin (Somerset)	\$ 80,263.00	\$ 4,815.78	\$ 85,078.78
TOTAL	\$ 114,240.00	\$ 6,854.40	\$ 121,094.40

G PERSONNEL

approve the following personnel items, as recommended by the Superintendent:

Schools

hire Teacher Assistants, as needed upon increased student enrollment.

West Orange

accept the written resignation of Luz Giraldo, Part-Time School Bus Driver, effective May 4, 2012

accept the written resignation of Shamekia White, Part-Time Bus Monitor, effective July 23, 2012

accept the written resignation of Holly Law, Part-Time School Bus Driver, effective July 28, 2012

accept the written resignation of Ronald Law, Part-Time School Bus Driver, effective July 28, 2012

accept the written resignation of Yoslin Zelaya, Part-Time School Bus Driver, effective August 3, 2012

accept the verbal resignation of Carol Dugan, Part-Time School Bus Driver, effective August 8, 2012

approve the FMLA request of Nathan Kerr, Lead Mechanic, effective August 13, 2012

approve the following staff members, effective July 1, 2012 through August 31, 2012:

Anjell Broadie, Maintenance	\$11/hr	Esperance Provillion, Maintenance	\$11/hr
Anthony Moore, Maintenance	\$11/hr	Patty Griffin, Maintenance	\$11/hr
Juaquita Miles, Maintenance	\$11/hr	Andrea Michelle Best, Admin. Asst	\$15.28/hr

approve leave of absence request from Carolyn Graves, Part-Time School Bus Driver, effective September 1, 2012 through September 1, 2013, with no promise of rate of pay upon return.

accept the written resignation of Dervon Miller, Part Time School Bus Driver, effective August 30, 2012

accept the written resignation of Oslange Amay, Part Time School Bus Driver, effective August 31, 2012

Department of School Services

rescind approval of Leave of Absence for Paul Otis, Off-Site Teacher Assistant, board approved August 7, 2012

rescind offer of employment to Dawna Spangler, Off-Site Teacher Assistant, board approved August 7, 2012

rescind offer of employment to Kristine Diliberto, Off-Site Teacher Assistant, board approved August 7, 2012

rescind offer of employment to Thomas Sharkey, Off-Site Teacher Assistant, board approved August 7, 2012

rescind offer of employment to Jamie Foy, Teacher of Deaf and Hard of Hearing, board approved August 7, 2012

increase Kristen Moronese, Part-Time Off Site Teacher Assistant, from \$15.55/hr. to \$17.73/hr., no change in hours or benefits, due to additional certification completion, effective September 1, 2012

approve Melissa Van Pelt, Part-Time Off Site Teacher Assistant, at an hourly rate of \$17.73/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

approve John Sappington, Part-Time Off Site Teacher Assistant, at an hourly rate of \$15.55/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

approve Harmony Stryker, Part-Time Off Site Teacher Assistant, at an hourly rate of \$15.55/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

approve Lisa Lee, Part-Time Off Site Teacher Assistant, at an hourly rate of \$18.17/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

approve Kurt Goodfriend, Part-Time Off Site Teacher Assistant, at an hourly rate of \$17.73/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

approve Kristen Sodano, Part-Time Off Site Teacher Assistant, at an hourly rate of \$17.73/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

approve the written resignation of Jennifer Larsen, Part-Time Off Site Teacher Assistant, effective September 1, 2012

approve Kerry Mastriano, Part-Time Off Site Teacher Assistant, at an hourly rate of \$17.73/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

approve Kyle Searfoss, Part-Time Off Site Teacher Assistant, at an hourly rate of \$15.55/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

approve Mercia Solomon, Part-Time Off Site Teacher Assistant, at an hourly rate of \$15.55/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

approve Theresa Scodari, Part-Time Off Site Teacher Assistant, at an hourly rate of \$17.73/hr., not to exceed 32.5 hrs/week, effective September 1, 2012

pay Part-Time Off Site Teacher Assistants for required training in August 2012 at their 2012-13 board approved hourly rate

Adult Basic Education

approve the following staff/salaries, effective September 1, 2012 - June 30, 2013

EMPLOYEE	POSITION	2011-12 RATE	PROPOSED 2012-13	% INCR
CAROL PETROSINO	Teacher	36,080.00	36,621.20 /year	1.5%
SANDRA PETTESCH	Teacher	8,587.50	7,878.00 /year	-8.3%
SANDRA WILIAMSON	Teacher	18,550.00	18,828.25 /year	1.5%
VICTORIA SZYMANSKI	Teacher	3,900.00	3,939.00 /year	1.0%
NISHA LITTLE	Teacher	26.85	27.25 /hour	1.5%
REBECCA YOUNG	Instr. Aide	18.75	19.00 /hour	1.3%
SUSAN ROOP	Instructor	n/a	25.00 /hour	n/a
BARBARA WISKOWSKI	Instructor	n/a	25.00 /hour	n/a
JOANNE HALA	Instructor	25.00	25.35 /hour	1.4%
LISA POLESKY	Instr. Aide Instructor*	21.00	25.00 /hour	19.0%

approve Susan Roop, ABE Instructor, at an hourly rate of \$25/hr., effective September 5, 2012.

approve Barbara Wiskowski, ABE Instructor, at an hourly rate of \$25/hr., effective September 5, 2012.

hire part-time ABE Teacher for 2012-13 openings as needed, bilingual preferred.

H PROFESSIONAL DEVELOPMENT

1 approve the following staff members for professional development workshops:

<u>POSITION</u>	<u>WORKSHOP</u>	<u>DATE</u>	<u>COST</u>
(2) Administrators	Tenure Reform Workshop	9/19/12	\$147/ea
(2) Administrators	504 Training Workshop	9/20/12	\$50/ea
CST Supervisor	504 Training Workshop	9/20/12	\$50
School Director	MOSS Training	10/19/12	Free
(2) Administrators	IEP Development & Implementation	9/28/12	Free
CST Supervisor	IEP Development & Implementation	9/28/12	Free
LDT-C	IEP Development & Implementation	9/28/12	Free
HIB Coordinator	Best Practices for the Practical Implementation of the Anti-Bullying Bill of Rights Act	9/21/12	Free
HIB Specialist	Best Practices for the Practical Implementation of the Anti-Bullying Bill of Rights Act	9/21/12	Free
SBA/BS	The Fundamentals of Procurement Cards & Local Public Contract Laws	12/3/12	\$55.00
Human Resource	Payroll Year End Training	12/10/12	Free
Payroll Administrator	Payroll Year End Training	12/10/12	Free
Payroll Administrator	Payroll Quarterly Reports Training	9/18/12	Free
(3) School Administrators	The Role of the Educator: Strengthening the Identification & Reporting of Suspected Child Abuse	10/2 or 10/17	Free

(3) Counselors	The Role of the Educator: Strengthening the Identification & Reporting of Suspected Child Abuse	10/2 or 10/18	Free
(2) CST Staff Members	The Role of the Educator: Strengthening the Identification & Reporting of Suspected Child Abuse	10/2 or 10/19	Free

MOTIONS APPROVED UNANIMOUSLY

Tom Lewis moved, seconded by William Martin to approve items XB, XC, XD and XE to:

B DEPARTMENT OF SCHOOL SERVICES

- 1 rescind approval from June 28, 2012 to provide Teacher of the Deaf to East Amwell Board of Education for the 2012-13 school year
- 2 approve the 2012-13 Nursing Services Plan for the ESC Academy at Tewksbury and the ESC School at West Amwell
- 3 provide 2012-13 school services to the districts listed below for services, as needed, at board approved rates as follows:

Bridgewater-Raritan School District	LDT-C Services
Union Township School	School Social Worker
Bethlehem Township	Itinerant Teacher of the Deaf
North Hunterdon -Voorhees High School	Itinerant Teacher of the Deaf
Lambertville Public School	Itinerant Teacher of the Deaf

C TRANSPORTATION

- 1 approve Special Education Transportation Routes, as follows:

QUOTED ROUTES

Route #	Destination	Contractor	Daily Rate
1321T	North Hunterdon	ESC	\$56.00
1322T	North Hunterdon	ESC	\$54.00
1324T	North Hunterdon	ESC	\$50.50
Leb.B	Lebanon Boro	ESC	\$168.00

ADJUSTMENT

Route #	Destination	Contractor	Per Annum	ADJ	Adj Amt
NP13085	Imm. HS, Imm. Con, St Anne	DVR	\$36,244.00	-\$984.00	\$35,260.00
NP11064	Imm. Conception	DVR	\$38,500.00	-\$250.00	\$38,250.00
NP11067	Imm. Conception	DVR	\$38,500.00	-\$250.00	\$38,250.00

- 2 provide transportation services to The B'nai Jesburun Religious School at a rate of \$38.09/day for 52 days, effective September 24, 2012
- 3 provide transportation services to the Belleville Board of Education at a rate of \$70.00 per hour, effective September 11, 2012 through June 30, 2013.
- 4 approve clothing allowance in the amount of \$250.00/each for James Heater and Robert Em in lieu of uniforms for each transportation mechanic.
- 5 provide transportation maintenance services to Orange School District for the 2012-13 School year at a rate of \$70.00 per hour as needed.
- 6 rent school vehicles to Timothy Christian School at \$100.00 per day per bus, as needed, effective September 27, 2012
- 7 award, rebid or negotiate sale of vehicles, as recommended:

D SCHOOLS

- 1 adjust the National School Nutrition Program for K-12 lunch price to \$3.35 (increase of .10) per meal to comply with Federal Nutrition Program Requirements.
- 2 approve the purchase of proprietary items from Apple, for Ipads and accessories, in the amount of \$3,124.00
- 3 accept 2011-12 Violence and Vandalism report as reported to the NJDOE, as reported by Corinne Steinmetz
- 4 approve the ESC School Safety Plan as submitted and as required by NJDOE to meet the compliance of the USCO Policy with regard to Violence and Vandalism reports
- 5 submit the Buckley Moss grant in the amount of \$1,000.00 to support the Roxey Ballet dance initiative at ESC School at West Amwell
- 6 accept the ESC Academy at Tewksbury School Bus Emergency Evacuation Drill Report as follows:

Date of Drill: September 26, 2012

Time of Drill: 8:15am-8:45 am
ESC Academy at Tewksbury
Location: Front of school
Route number: Route 691 Car #9 JR Transportation

Date of Drill: Sept. 26, 2012

Time of Drill: 8:15am-8:45 am
ESC Academy at Tewksbury
Location: Front of school
Route number: E943 Snyder Bus Company

Date of Drill: September 26, 2012

Time of Drill: 8:15am-8:45 am
ESC Academy at Tewksbury
Location: Front of school
Route number: 1019R ESC Transportation

Date of Drill: September 26, 2012

Time of Drill: 8:15am-8:45 am
ESC Academy at Tewksbury
Location: Front of school
Route number: 11027 Kensington Bus Company

Date of Drill: September 28, 2012

Time of Drill: 8:15am-8:45 am
ESC Academy at Tewksbury
Location: Front of school
Route number: 66 Somerville Transportation

E COOPERATIVE PURCHASING

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

DISTRICT
176 Alpha Board of Education
177 County College of Morris

- 2 award the Facility Maintenance Supply Bid #130 to Fastenal Company, effective October 8, 2012 through October 7, 2013, in the amount of \$7,542.78

MOTIONS APPROVED UNANIMOUSLY

Tom Bruhl moved seconded by Tom Lewis to:

F PERSONNEL

- approve the following personnel items, as recommended by the Superintendent:

West Orange

approve Klaus Mannes, Part-Time Bus Driver, at an hourly rate of \$16.59, effective September 1, 2012

accept the verbal resignation of April McMillan, Part-Time School Bus Driver, effective September 5, 2012

approve the Leave of Absence request of Manford Nesbeth, Part-Time School Bus Driver, effective September 20, 2012 through October 22, 2012

accept the resignations of the following staff, based on failure to return employment contracts and failure to report to work on the first day of school, effective September 15, 2012:

Albert Amin

Sami Haile

Steve Arancibia

Haide Matosarias

Martha Betancur

Raquel Pearson

John Brannagan

Emily Perez

Joyce Corbett

Yesina Quinones

Carmen Garcia

Lionel Restrepo Rios

Eustaquia Cruz

Gloria Rodriguez

accept the resignations of the following staff, based on failure to report to work on the first day of school, effective September 15, 2012:

Ricardo Aristizabal

Patricia Guerrero

Joanna Brown

Glen Gardner

approve Richard Miller, Part-Time School Bus Monitor, at an hourly rate of \$10.55, effective September 1, 2012

approve Jelena Todorovic Clemente, Part-Time School Bus Driver, at an hourly rate of \$17.10, effective September 10, 2012

re-hire Alex Philip, Part-Time School Bus Driver, at an hourly rate of \$17.10, effective September 19, 2012

terminate Dina Bowers, Part-Time School Bus Driver, effective September 28, 2012

approve Laurie Browne, Part-Time School Bus Driver, a stipend of \$6,156.00, less any days not worked, non-pensionable effective September 5, 2012.

approve Dolores Duran, Part-Time School Bus Aide, a stipend of \$3,798.00, less any days not worked, non-pensionable effective September 5, 2012.

approve Carissa Lauyer, Substitute School Bus Aide, at an hourly rate of \$10.55, effective September 5, 2012.

approve Driver Substitute at the following rates:

To and From School	\$	18.15	per hour
Trips and Charters	\$	15.25	per hour

approve Jim Amos, Substitute Bus Driver at the board approved rate, as needed, as assigned, effective October 3, 2012.

Schools

hire Teacher of Students with Disabilities/Teacher of the Handicapped, salary and benefits to be determined, based on student enrollment

approve Sean Latino, Part-Time Teacher Assistant, at an hourly rate of \$15.55, effective September 26, 2012, pending completion of paperwork

hire a Part-Time Teacher Assistant, at an hourly rate up to \$17.73, pending increased enrollment

Department of School Services

accept the written resignation of Rita Flynn, Part-Time Off Site Teacher Assistant, effective September 1, 2012

accept the written resignation of Lynne Bush, Part-Time Off Site Teacher Assistant, effective September 14, 2012

approve Daniel Dryzga, LDT-C Consultant, at board approved rates, effective September 24, 2012

approve Jaclyn Manza, Part-Time Off Site Teacher Assistant, at an hourly rate of \$17.73, effective September 26, 2012

approve the following as Home Instructor, at an hourly rate of \$35 for public school services and \$28 for non-public school services, effective October 2, 2012:

Lisa-Ann Smith, Elementary Teacher
 Sandra Williamson, Instructor
 Deborah Szwarc, Elementary Teacher

Nisha Littel, Teacher of the Handicapped
 Joanna Bohnel, Teacher of the Handicapped
 Michele Capano-Morely, Math Teacher

Adult Basic Education

approve Robert Kisch, Instructor, at an hourly rate of \$25, not to exceed 6 hrs./wk, effective October 1, 2012

increase salary of Victoria Szymanski, Instructor, to an annual salary of \$5919, due to additional class assignment, effective September 1, 2012

G PROFESSIONAL DEVELOPMENT

1 approve the following staff members for professional development workshops:

<u>POSITION</u>	<u>WORKSHOP</u>	<u>DATE</u>	<u>COST</u>
Counselor	HSPA Training	9/13/12	Free
Superintendent	Transition Coordinator Meetings	9/27-9/28/12	Free
Counselor	Hunterdon Prevention Resources - Annual	10/25/12	Free
Teacher	Hunterdon Prevention Resources - Annual	10/25/12	Free
Teacher	After the Holocaust - The Courage to Rebuild	10/31/12	Free
Director of External Transportation	Let's Ask the Motor Vehicle Commission	10/12/12	\$10
(3) Administrators	NJ School Board Assoc. Convention - AC	10/24-10/26/12	\$150/ea plus hotel
Speech Therapist	ADHD & Processing Disorders	11/14/12	\$189.99
(2) Administrators	Child Study Team Meetings	Monthly	Free
SAC/HIB Specialist	Juvenile Officers Association Meetings	Monthly	Free
SAC/HIB Specialist	Hunterdon School Counselors Association	Monthly	Free
SAC/HIB Specialist	Transition Coordinator Meetings	(3) times a year	Free
School Director	Transition Coordinator Meetings	(3) times a year	Free
Business Admin	NJ School Board Assoc. Insurance Group	Monthly	Free
Business Admin	ERIC West Sub Fund	Quarterly	Free
Business Admin	NJ Assoc. of School Business Officials (NJASBO)	Monthly	Free
Business Admin	Hunterdon Warren ASBO	Monthly	Free
(3) Administrators	Administrators as Scholars Reimagining	11/7-11/9/12	TBD
Counselor	Learning Conference at Princeton University		
(2) Teachers			

H ADULT BASIC EDUCATION

1 approve budget revision per grant award, as follows:

GRANT	ORIGINAL BUDGET	REVISED BUDGET	ADJUSTMENT
ABE County Grant	\$ 32,236	\$ 30,400	\$ (1,836)
ABE - Learning Link	\$ 114,486	\$ 74,000	\$ (40,486)
ABE - TANF	\$ 300,105	\$ 371,981	\$ 71,876
ABE - GAFS	\$ 192,554	\$ 137,610	\$ (54,944)
ABE - Federal	\$ 342,183	\$ 348,756	\$ 6,573
ABE TOTAL	\$ 981,564	\$ 962,747	\$ (18,817)

MOTIONS APPROVED UNANIMOUSLY

XI OLD BUSINESS

XII NEW BUSINESS

A David Livingston moved, seconded by Tom Lewis to approve the 2012-13 Superintendent Goals
DISCUSSION: Policy revised and reviewed by William Moebus and Dennis Cox with input from managers

MOTION APPROVED UNANIMOUSLY

B William Martin moved seconded by Linda Adams to adopt policy prepared by New Jersey School Board Association (NJSBA)

MOTION APPROVED UNANIMOUSLY

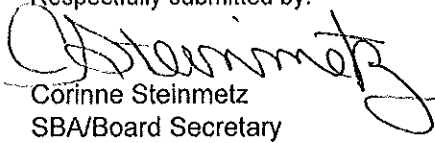
C Back to School Night being held at Tewksbury and West Amwell this evening, Board Members welcome to attend.

XIII CITIZENS ADDRESS THE BOARD OF DIRECTORS - NONE

XIV ADJOURNMENT

John Dupuis moved, seconded by William Martin to adjourn the meeting. Since there was not further items to approve the meeting was adjourned at 4:50 pm

Respectfully submitted by:


Corinne Steinmetz
SBA/Board Secretary