

XA, 6/5/12

HUNTERDON COUNTY
EDUCATIONAL SERVICES COMMISSION
Board of Directors Meeting
May 1, 2012
MINUTES

A regular meeting of the Hunterdon County Educational Services Commission Board of Directors was held in the Adult Literacy Building (Rm 205), 215 Route 31, Flemington, New Jersey on Tuesday, May 1, 2012

I. OPEN PUBLIC MEETING STATEMENT

The meeting was officially advertised in the Hunterdon County Democrat, The Courier News and with the County Clerk.

II. ROLL CALL

BOARD MEMBERS

- | | |
|--|---|
| Charles Miller (E AMWELL), President | Kim Metz (HUNTERDON POLYTECH) |
| William Moebus (HOLLAND), V. President | Judy Burd / Jason Komegay (LEBANON TWP) |
| Linda Adams (ALEXANDRIA) | Teresa Kane (MILFORD) |
| Kelly Galligan (CALIFON) | Donald Shelton (TRENTON) |
| Tom Bruhl (DELAWARE) | John Dupuis (W AMWELL) |
| William Martin (DEL-VAL REG) | |

ADMINISTRATION / STAFF PRESENT

- | | |
|--------------------------------------|---|
| Dennis Cox (SUPERINTENDENT) | Andrea Romano (SCHOOL DIRECTOR) |
| Corinne Steinmetz (SCHOOL BUS ADMIN) | Pam Mills (DIRECTOR OF SCHOOL SERVICES) |

III. CALL TO ORDER

At 4:17 pm in the Adult Literacy Building, 215 Route 31 Flemington, New Jersey, Board President Charles Miller called the meeting to order.

IV. CITIZENS ADDRESS THE BOARD OF DIRECTORS

REVISED AGENDA

William Moebus moved, seconded by Linda Adams to approve the agenda with added items, as highlighted
MOTION PASSED UNANIMOUSLY

V. APPROVAL OF MINUTES

A William Moebus moved, seconded by Linda Adams to approve the minutes of the April 3, 2012 Board of Directors meeting, respectfully submitted by the Board Secretary
MOTION PASSED UNANIMOUSLY

VI. FINANCIAL REPORTS

William Moebus moved, seconded by Judy Burd to:
A approve the line item transfers and budget appropriations for the month of April 2012
B approve the April 2012 Board Secretary Reports
MOTIONS PASSED UNANIMOUSLY

VII LIST OF BILLS

A William Moebus moved, seconded by Tom Bruhl to approve the following list of bills:

- | | | |
|---|----------------|--------------------------|
| 1 | May 1, 2012 | Computer Generated |
| 2 | April 2012 | Handchecks |
| 3 | April 15, 2012 | Consultant Handchecks |
| 4 | April 2012 | Payroll |
| 5 | May 1, 2012 | ADDED Computer Generated |

MOTION PASSED UNANIMOUSLY

VIII CORRESPONDENCE

A. Cooperative Purchasing Newsletter - May 2012

IX COMMITTEE MEETINGS

A Building and Grounds, 4/16/12, presented by Charles Miller

Installation of internet services caused power to septic system to be interrupted. Comcast paid for replacement / repair to get the system back up and running as well as the cost of pumping the system due to the backup caused from the loss of power.

B Programs and Services, 4/16/12, presented by Charles Miller

C Public Relations, DID NOT MEET

D Policy, 4/19/12, presented by William Moebus

E Personnel, 4/23/12, presented by Judy Burd & Dennis Cox

F Finance, 4/23/12, presented by Tom Bruhl

G Executive, 4/24/12

Tom Bruhl moved, seconded by Judy Burd to acknowledge receipt of committee minutes

X SUPERINTENDENT'S REPORT

A ADMINISTRATION

William Moebus moved, seconded by Tom Bruhl to:

- 1 renew Line of Credit to support cash flow with TD Bank for \$1,000,000.00, effective April 1, 2012 through March 31, 2013.
- 2 approve the 12-month calendar for the 2012-13 school year

MOTIONS PASSED UNANIMOUSLY

B SCHOOLS

William Moebus moved, seconded by William Martin to:

- 1 accept the ESC School at West Amwell School Bus Emergency Evacuation Drill Report as follows:

DATE	TIME	SCHOOL	LOCATION	ROUTE NUMBER(S)
4/18/2012	8:30 AM	ESC School at West Amwell	Front of School	Rapheal ESC 13, ESC 14, ESC17, ESC 18, ESC 12, ESC15, ESC 17
4/18/2012	8:15 am to 8:45 am	ESC School at West Amwell	Front of School	Rich 5
4/18/2012	8:15 am to 8:45 am	ESC School at West Amwell	Front of School	Dapper

- 2 approve the 10-month calendar for the 2012-13 school year
- 3 purchase 10 User License at \$2500 from K12 Virtual Schools LLC

MOTIONS PASSED UNANIMOUSLY

C PURCHASING

William Moebus moved, seconded by Thomas Bruhl to:

- 1 accept Rahway School District as the 162nd member of the Cooperative Service Purchasing Cooperative
- 2 accept Newark Prep Charter School as the 163rd member of the Cooperative Service Purchasing Cooperative
- 3 accept Spirit Prep Charter School as the 164th member of the Cooperative Service Purchasing Cooperative
- 4 rescind October 4, 2011 approval to transfer Bid Award #TEC-01, TEC-02 and TEC-03 from TransNet Corporation to Delta Computech, LLC - as per their acquisition agreement dated June 8, 2011.
- 5 transfer Bid Award #TEC-01, TEC-02 and TEC-03 from TransNet Corporation to Delta Computech, LLC and its subsidiary TransTec LLC - as per their acquisition agreement dated June 8, 2011.
- 6 remove Hillsborough Board of Education (#154) from the Cooperative Service Purchasing Cooperative
- 7 accept Mt. Olive Board of Education as the 154th member of the Cooperative Service Purchasing Cooperative
- 8 accept Hamilton Board of Education (Mercer County) as the 165th member of the Cooperative Service Purchasing Cooperative

MOTIONS APPROVED with Kelly Galligan abstaining

D TECHNOLOGY

William Moebus moved, seconded by Judy Burd to:

- 1 provide test scoring data analysis, training and reporting to the New Jersey Department of Education for \$35,500.00 effective July 1, 2012 through June 30, 2013
- 2 contract with Roy Beardsley, independent consultant for data collection, analysis, training and reporting requirements under NCLB and in connection with the HCESC contract with NJ Department of Education, up to \$25,000.00 for the 2012-13 school year
- 3 provide technology service to the Ocean Gate School, effective May 1, 2012

Discussion: Dennis Cox explained the NCLB / EDEN contract with NJDOE and the need to contract with Roy Beardsley to complete the requirements of the contract.

MOTIONS PASSED UNANIMOUSLY

E PERSONNEL

William Moebus moved, seconded by Linda Adams to approve the following personnel items, as recommended by the Superintendent:

Administration

renew employee contracts for the 2012-13 School Year for the attached list of certified staff at a rate increase of 1.5%, effective July 1, 2012

Morristown

approve the written resignation of Cynthia Sommer, Part Time Bus Driver, effective April 9, 2012

change the status of Luz Giraldo from Part Time Bus Driver to Substitute Bus Driver, no change in rate of pay, non-pensionable, as needed, effective May 5, 2012

approve the Leave of Absence request of Veronica Jones-Muhammod, Part Time Bus Driver, effective April 23, 2012 through May 7, 2012

terminate Eleanor Van Houten, Part Time Bus Driver, effective April 24, 2012

West Orange

terminate Wilkens St. Pierre, Part Time Bus Driver, effective April 18, 2012

approve Elizabeth Castro, Part Time Bus Driver, at a rate of \$18.03/hr., effective May 1, 2012

Glen Gardner

approve Laurie Browne, Part Time Bus Driver, a stipend of \$345.63, non-pensionable, for additional student, effective April 18, 2012

approve Dolores Duran, Part Time Bus Monitor, a stipend of \$216.48, non-pensionable, for additional student, effective April 18, 2012

Department of School Services

approve Off-Site Teacher Assistants for the 2012 Extended School Year, at a rate of \$16/hr., effective June 20, 2012

terminate Coleen Donaher, Off-Site Teacher Assistant, effective May 11, 2012

Schools

approve Connie Wygera, Long Term Substitute Teacher, at a rate of \$140/day, as needed, non-pensionable, no additional benefits, effective April 23, 2012

approve Gregory Eckert, Part Time Teacher Assistant, at a rate of \$15.55/hr., not to exceed 32.5/hrs. per week, effective May 2, 2012

MOTIONS PASSED UNANIMOUSLY

F PROFESSIONAL DEVELOPMENT

1 William Moebus moved, seconded by Judy Burd to approve the following staff members for professional development workshops:

<u>Position</u>	<u>Workshop</u>	<u>Date</u>	<u>Cost</u>
ABE Coordinator	Preparing for 2012: Understanding NRS Changes	5/14/12	Free
ABE Coordinator	LACES Intermediate/Advanced Training	5/3/12	Free
Teacher	Holocaust & Human Behavior Summer Seminar	8/6-8/10	\$50.00
Teacher	Explicit Instruction/Presenter	5/11/12	Free
S.A.C.	Universal Design with Focus on Disability Services	4/23/12	Free
S.A.C.	Hunterdon County Youth Services Workshop	4/27/12	Free
(2) School Administrators	Working with Children with Disabilities: Tools for Parents & Schools	5/18/12	Free
Supervisor	Working with Children with Disabilities: Tools for Parents & Schools	5/18/12	Free

MOTION PASSED UNANIMOUSLY

G POLICY

William Moebus moved, seconded by William Martin to:

1 approve second reading of Policy 4134/4234 Sick Leave, effective July 1, 2012

MOTIONS PASSED UNANIMOUSLY

2 Board accepted first reading of Policy 5141.8 Sports Related Concussion and head Injury

H HARASSMENT INTIMIDATION & BULLYING

William Moebus moved, seconded by Judy Burd to affirm the following Harassment, Intimidating & Bullying incidents as presented by Dennis Cox:

Bullying Bill of
Rights Law

- | | | |
|---|-------|-----|
| 1 | WA-21 | YES |
| 2 | WA-22 | NO |
| 3 | WA-23 | YES |
| 4 | WA-24 | YES |
| 5 | TW-7 | YES |

MOTION PASSED UNANIMOUSLY

- 6 William Moebus moved, seconded by Linda Adams to apply for funds to support implementation of the Anti-Bullying Bill of Rights Act (P.L.2010, c.122) during the period of July 1, 2011 through June 30, 2012 in the amount of \$23,652

MOTION PASSED UNANIMOUSLY

XI OLD BUSINESS

- A Superintendent Goals Please go on-line and complete at your earliest convenience: LINK: <http://www.surveymonkey.com/s/VNB76YF>
- B Board Self Evaluation Please go on-line and complete at your earliest convenience: LINK: <http://www.surveymonkey.com/s/P7V5ZCZ>

C GRADUATION:

ESC School at West Amwell changed to Wednesday, June 13, 2012 at 7 pm
ESC Academy at Tewksbury is Thursday, June 14, 2012 at noon

XII NEW BUSINESS

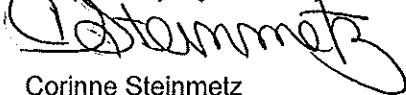
XIII CITIZENS ADDRESS THE BOARD OF DIRECTORS

Charles Miller thanked Jason Komegay (Judy Burd's replacement) for attending the meeting. We look forward to working with him going forward.

XIV ADJOURNMENT

William Moebus moved, seconded by Linda Adams to adjourn the meeting. Since there was no further action to discuss, the meeting was adjourned at 5:16 pm.

Respectfully submitted by:



Corinne Steinmetz
School Business Administrator / Board Secretary